



## Vendor Application Form and Payment Due August 2, 2019

Please return Vendor Application Form and payment to:  
 Botetourt Cooperative Extension Office P.O. Box 217, Fincastle VA 24090  
 \*Make checks payable to: VCE Botetourt

**Vendor type (please check one):**

- Local Food/Product Vendor: \$25.00 –food must be sourced from within the state of Virginia.
- Commercial Vendor: \$250.00
- Community Group or Organization: No Charge

Name (Individual responsible for contract): \_\_\_\_\_  
 Organization: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

Please give a short description about your organization and what you will offer at the fair:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Please let us know how much space you will need and if you require electricity?:  
 \_\_\_\_\_

By signing this application form you agree to have your vender booth set up and manned at the fair by 8:45 am to 5:00pm Saturday, August 10, 2019. We encourage you to set up on Friday evening, August 9, from 4:00pm to 8:00pm, however this is not mandatory for Saturday participation. No traffic other than foot traffic is permitted on fair grounds after 8:30am or before 5:00pm Saturday, August 10, 2019.

\_\_\_\_\_  
 Signature Date

\*Vendors will be located outside and responsible for bringing any shade, canopy, or pop-up tent if they desire one.



Virginia Cooperative Extension programs and employment are open to all, regardless of age, color, disability, gender, gender identity, gender expression, national origin, political affiliation, race, religion, sexual orientation, genetic information, veteran status, or any other basis protected by law. An equal opportunity/affirmative action employer. Issued in furtherance of Cooperative Extension work, Virginia Polytechnic Institute and State University, Virginia State University, and the U.S. Department of Agriculture cooperating. Edwin J. Jones, Director, Virginia Cooperative Extension, Virginia Tech, Blacksburg; M. Ray McKinnie, Administrator, 1890 Extension Program, Virginia State University, Petersburg.

If you are a person with a disability and desire assistance or accommodation, please notify Kate Lawrence, Botetourt VCE at (540/473-8260/TDD\*) during business hours of 8:00 a.m. and 5:00 p.m. 5 days prior to the event.  
 \*TDD number is (800) 828-1120.